



OSSTF District 25 Teachers' Unit Conference Funding Financial Statement 2010-2011

Please complete and send **with receipts** to Danielle Guertin at Sir Robert Borden SS.

Name: _____ School: _____

Conference: _____

Home Address: _____

A. ACTUAL COSTS

- | | | |
|-------|--|----------|
| 1. | Registration fee (must attach receipt) | \$ _____ |
| 2. | Travel: receipt or \$.40 x _____ km = | \$ _____ |
| 3. | Accommodation (must attach receipt) | \$ _____ |
| TOTAL | | \$ _____ |

B. FUNDING

If you obtained a funding grant from your principal or some other source, please complete this section.

I received or will receive funding for this PD activity from:

Name: _____ Position: _____ Amount: \$ _____

I will NOT be reimbursed more than 100% of the total costs of the PD activity.

Signature _____

Please note: In the event the original receipts are required by your principal or other source of funding, please have photocopies initialed by the person responsible for the grant, and submit them instead.