



## OSSTF District 25 Teachers' Unit Conference Funding Application 2009-10

All members of the District 25 Teachers' Bargaining Unit are invited to submit applications for partial funding subsidies to offset costs of conferences and workshops.

The regular PD Conference funding grant is \$200 per person per academic year

Teachers will also have access to 50 grants of \$500 per person available every **three** years. Teachers receiving this grant will not be eligible for the above \$200 grant in the same school year  
To be eligible, conference costs **must equal or exceed \$500.**

Please note the following conditions apply:

1. ALL conference funding is available on a first come, first served basis. Apply early in the semester, as applications will not be considered once the funding available that semester has been allocated.
2. A conference is a meeting, workshop and/or activity that leads to professional enhancement in the field of education.
3. Funding is not available for conferences that grant certification or credit toward job qualification or salary increase.
4. The funding can be applied to the cost of registration, the cost of accommodation (excluding meals) and travel. Travel will be reimbursed at \$.40/km.
5. Receipts must be provided before a cheque can be issued. Confirmation of registration is required.
6. Applications must be received prior to the conference.
7. Receipts must be submitted within one month following the conference.
8. A confirmation email will be issued once the application has been accepted. Please keep this confirmation.
9. All outside financial support for the conference must be disclosed or the application will be rejected.
10. your OSSTF Membership number can be found on your OSSTF membership card (Edvantage card).

Return via Board Mail or BEAM to Carol Cockburn at Sir Wilfrid Laurier SS



OSSTF District 25 Teachers' Unit Conference  
Funding Application 2009-2010

Please complete the following:

Date of Application: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

School: \_\_\_\_\_

OSSTF Membership #: \_\_\_\_\_

Conference Title: \_\_\_\_\_

Subject Area: \_\_\_\_\_

Location: \_\_\_\_\_

Beginning Date: \_\_\_\_\_ End Date: \_\_\_\_\_

EXPENSES	SOURCES OF FUNDING
REGISTRATION:	PRINCIPAL:
TRAVEL:	OTHER: (please identify funding other than from OSSTF)
ACCOMMODATION:	

TOTAL EXPENSES: \_\_\_\_\_ TOTAL FUNDING: \_\_\_\_\_

I am applying for a grant of:  \$200  
 \$500 and I have not received this grant in the past 3 years

Have you received OSSTF District 25 TBU PD funding this year?      Yes      No

If Yes, how much? \_\_\_\_\_

I am a member of the OSSTF District 25 Teachers' Bargaining Unit

Signature: \_\_\_\_\_

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