

ESP Member Support/Emergency Funds

1. Purpose, Eligibility & Source of Funding

- 1.1 This fund is to provide short-term financial support to ESP members in a timely and equitable manner.
- 1.2 Levy-paying ESP members in good standing who are experiencing prolonged illness, accident or extreme emergency are eligible to apply.
- 1.3 Each year, up to a maximum of twenty-percent (20%) of the previous year's surplus, will be set aside and allocated to the subsequent year's budget to support this fund.

2. Guiding Principles

- 2.1 The applicant must have already submitted application(s) to the OSSTF Provincial Benevolent Council for consideration. Some sample circumstances for consideration (but not limited to the following):
 - 2.1.1 the applicant has exhausted the five-year maximum of \$ 5,000 eligible grant from Provincial Benevolent Council;
 - 2.1.2 the applicant has exhausted all sick leave with pay and is in financial crisis: e.g. danger of eviction, termination of services by public utilities, unable to fill medical prescriptions due to lack of funds while waiting for reimbursement from insurance carrier (medical prescription, invoice from hydro, heating company to be attached to application);
 - 2.1.3 the applicant is unable to work due to health reasons while waiting LTD approval and is not eligible for EI sick benefits due to shortage of employment hours;
 - 2.1.4 the applicant has declared personal bankruptcy and/or has been denied personal loan from a financial institution (statement from financial institution required).
- 2.2 Up to a yearly maximum of \$ 400.00 per federation year per member will be approved.
- 2.3 Depending on the member's circumstances, the approved funding shall be applied directly to the payment of hydro, heating, prescribed medication, medical supply or grocery bills.

3. Application Procedures

- 3.1 Members shall make applications to the Member Support/Emergency Funds Committee.
- 3.2 A copy of the financial statement submitted to the OSSTF Benevolent Council must be attached to this application.

4. Responsibility Centre and Financial Reporting

- 4.1 The Member Support/Emergency Funds Committee shall comprise of the President, Treasurer and Chief Negotiator.
- 4.2 The Committee shall keep all application information confidential.
- 4.3 The Committee shall report to ESP Executive at each subsequent scheduled meeting.

